

# Kids Connection

## VACATION REQUEST FORM

### Summer 2022

\*To receive a credit this form must be received at the KTC office, 6510 NW 62<sup>nd</sup> Ave, **2 weeks BEFORE** the requested week during the summer! Please complete this form online to email, or print and drop off this form in person to the KTC main office (can be placed in the gray drop box located in the DO parking lot).

Student(s) Name(s): \_\_\_\_\_

2022/2023 Grade(s): \_\_\_\_\_

Vacation Week Requested: (Please check week) (Must be Mon-Fri, full week)

June 6 \_\_\_ June 13 \_\_\_ June 20 \_\_\_ June 27 \_\_\_ July 5 \_\_\_ (Closed Mon. due to holiday)

July 11 \_\_\_ July 18 \_\_\_ July 25 \_\_\_ August 1 \_\_\_ August 8 \_\_\_

Your vacation week credit will be applied to your KTC account on Eleyo **after** the vacation week. It will be reflected in your next invoice.

Comments: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: If emailing please save pdf with last name included. Email to [lori.meyer@johnston.k12.ia.us](mailto:lori.meyer@johnston.k12.ia.us)

For Office Use Only		
Date Received: _____	Approved	
Received by: _____	Not Approved	Emailed Site: _____